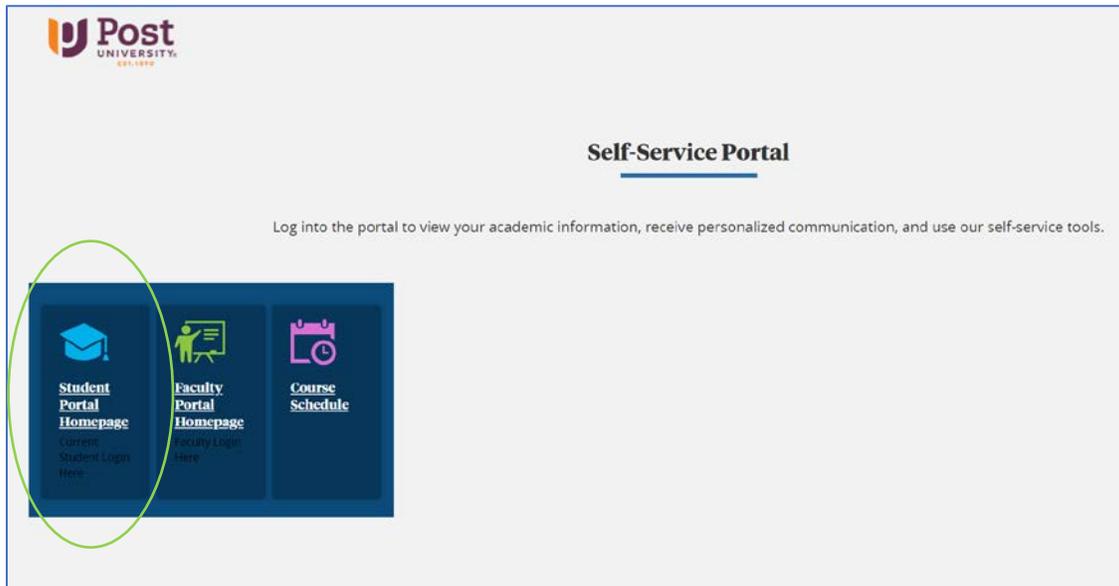


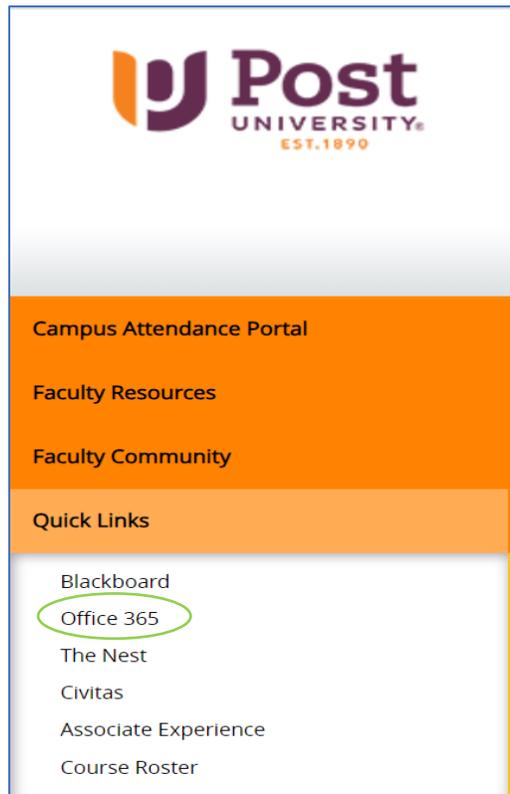
HOW TO ACCESS YOUR POST UNIVERSITY STUDENT EMAIL

Step 1: Visit my.post.edu/cmcpportal/ and select the “Student Portal Homepage” tile on the left-hand side of your screen. Enter your Post University student email address (username) and password to log in.





Step 2: Once logged in to your student portal, expand the “Quick Links” section on the left-hand side of your screen, select “Office 365” from the list, and click continue.





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Step 3: On the next screen, select “Outlook”, which will open the inbox of your Post University student email. You may now begin sending emails to your advisor, instructor, or classmates!

